

USAO Payroll Deduction Authorization Form

I authorize the Payroll Department at the University of Science and Arts of Oklahoma to deduct from my salary and to contribute to the general funds of the USAO Foundation according to the following provisions:

Total amount of annual contribution \$ _____

Payment to be made:

(a) Monthly in the amount of 1/8 of the annual contribution \$ _____

(b) Monthly in the amount of 1/10 of the annual contribution \$ _____

(c) Monthly in the amount of 1/12 of the annual contribution \$ _____

(d) As a one-time contribution \$ _____

The prescribed terms of this contribution pledge/payroll deduction shall become effective:

Start Date: _____

Stop Date: _____

Ongoing: _____

I wish to assign my contribution to the following fund or funds within the USAO Foundation:

I understand that this contribution to the USAO Foundation is tax deductible as a charitable donation, but that it does not qualify as a pre-tax deduction.

I further understand that I may terminate this agreement and discontinue the payroll deduction at any time.

Employee's Name _____

SSN _____

Employee's Signature

Date

