

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
BOARD OF REGENTS
MINUTES
September 11, 2019**

The Board of Regents for the University of Science and Arts of Oklahoma met Wednesday, September 11, 2019, in the Regent's Room on the USAO campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Chair Ferrell led the group in the Pledge of Allegiance and then called the meeting to order at 1:30 and asked for roll call. Members present: Tom Cordell, David Ferrell, Diane Ming, Chris Mosley, and Cale Walker. Members absent were Bill Lance. Also present were: President John Feaver, Vice President Donna Gower, Vice President Mike Coponiti, Vice President Sid Hudson, Vice President Monica Trevino, Director of Communications and Marketing Amy Goddard, Staff Association Chair K'reen Wilson, Director of Alumni Development Misti McClellan, Student Government Association President Karlie Bond, Faculty Association Chair Katie Davis, and Vanessa McNabb, Executive Assistant to the President and Secretary to the USAO Board of Regents.

Introductions: Introductions were done in the Presentation portion of the meeting

Presentations:

1. The Regents Staff Achievement Award- Employee of the Year Adeel Siddiqui, Director of Network Services was presented a plaque by President Feaver
2. Out-going Chair Regent Ming was presented a gavel by President Feaver
3. Newly appointed Regent Cale Walker was sworn in by President Feaver

Approval of the Minutes of the June 12, 2019, meeting: On a motion by Regent McLaughlin, seconded by Regent Ming, the minutes were approved unanimously.

Communications: None.

Unfinished Business: None.

New Business:

1. Personnel –

a. **Appointments**

Kristi Hendricks, effective June 17, 2019, full-time, Administrative Assistant, Academic Affairs and Enrollment Management, salary \$30,000

Olivia Chapman, effective June 17, 2019, part-time, Assistant Women's Basketball Coach, salary \$16,000

Sarah Stagg, effective July 1, 2019, full-time, Associate Director for Alumni and Development, salary \$36,000

Sam West, effective July 1, 2019, full-time, Grounds, salary \$20,800

Pamela Burks, effective July 15, 2019, full-time, Enrollment and Records Specialist, salary \$28,000

Stacy Smith, effective July 15, 2019, full-time, Advisement and Retention Specialist, salary \$35,000

Joshua Herndon, effective July 22, 2019, full-time, Technical Director/Facilities Manager, salary \$40,000

Vienna Gamez, effective August 12, 2019, full-time, Custodial, salary \$20,800

Jonathan Thomason, effective August 21, 2019, full-time, Visiting Professor of Physical Education, salary \$46,500

Thomas Willcock, effective August 21, 2019, full-time, Visiting Instructor of Chemistry, salary \$42,000

Debra Holmes, effective August 21, 2019, full-time, Visiting Instructor in Technical Theatre, salary \$46,000

Justina Prairie Chief, effective August 26, 2019, full-time, NASNTI Grant Program Director, salary \$42,000

b. **Change in Status**

Anne Tsonetokoy, effective June 10, 2019, full time Library Assistant I

Vanessa McNabb, effective July 1, 2019, full time Executive Assistant to the President

Kelli Monroe, effective July 1, 2019, full time Student Success Coordinator

Jana Ware, effective July 1, 2019, full time Recruitment Specialist West

Barry Feuerborn, effective July 1, 2019, full time Associate Director Admissions Recruitment/Transfer & Adult Coordinator

April Lawrence, effective July 1, 2019, full time Associate Director of Admissions

Chelsea Paul, effective July 1, 2019, full time Assistant Director of Admissions & Recruitment Specialist OKC

Garrett Stancil, effective July 1, 2019, full time Recruitment Specialist East

Russell Pool, effective August 15, 2019, full time Emergency Preparedness & Senior Security Officer

Bennie Blain, effective August 15, 2019, full time Security Officer/Training Specialist

Daniel Pool, effective September 17, 2019, full time Library Assistant II

c. **Resignations**

Jill Burgess, effective July 10, 2019

Rebecca White, effective July 31, 2019

Leah Oxenford, effective August 12, 2019

Rose Schlehuder, effective August 16, 2019

Christa Copeland, effective August 16, 2019

Kayla Adams, effective August 23, 2019

Jenna Morris, effective September 3, 2019

Krista Maxson, effective September 25, 2019

d. **Retirements**

Laura Wijkowski, effective August 31, 2019

Joyce Jennings, effective September 30, 2019

On a motion by Regent Mosley, seconded by Regent Walker, the Board voted unanimously to approve the request.

2. Financial Statements – Vice President for Business and Finance Mike Coponiti covered the monthly and quarterly financials with the group.

No action was necessary.

3. Report on Financial Aid for FY18-19 – Director of Financial Aid Laura Coponiti reported on Financial Aid for FY1-19.

No action was necessary.

4. Strategic Plan Update – Interim Vice President for Academic Affairs Dr. Donna Gower updated the Board on the Strategic Plan which is a key component for our Higher Learning Commission (HLC) reaccreditation argument and will be important to the institution moving forward.

No action was necessary.

5. Request to Approve USAO Mission Statement – There was discussion on the proposed Mission Statement. In addition to suggested changes in the mission statement, the Board would like “meaningful, purposeful lives” to be reconsidered as a continuing part of the mission statement. President Feaver will send back to the Committee for consideration. This agenda item will be tabled until the November meeting.

6. HLC Update – Assistant Professor of Psychology & Title III Student Success Director Dr. Misty Steele provided a handout and briefed the Board on HLC Accreditation and its importance to the institution. She talked about the difference between the last reaccreditation process and this one. The last one being a self-study, this one being open pathway which will be less narrative and more evidence based. An update on where we are in the process was shared. Peer Reviewers will be on campus March 30-31, 2020.

No action was necessary.

7. President’s Report

The President addressed the Board on the following items:

- a. Enrollment Report – A document containing enrollment information was distributed for review by the Board and for further discussion in November. The President informed the Board we have strategies that are in place and we will continue to develop aggressive enrollment strategies for our next recruiting cycle.
- b. Website redesign – Director of Communications and Marketing Amy Goddard presented the new website launched September 5, 2019. The new website will be a more user and mobile friendly site. The Board is invited to browse the new site and provide feedback. Recognition was given to Beckie Brennan for taking the lead on this redesign project from start to finish.
- c. Other –Director of Development JP Audas shared comments on Development operations and introduced Sarah Stagg as the Associate Director of Development and Alumni Development. Highlights on gifts coming in include \$40,000 from the Chickasha Community Foundation, two private gifts for interior space improvements totaling \$40,000. A \$5000 gift for student recruitment scholarships was also received. New initiatives will focus on interior spaces and marketing athletics. To show appreciation, the Board members were presented with gift bags containing a t-shirt, wristband, and picture frame.

8. Remarks from Representatives to the Board

- a. Faculty Association – Ms. Katie Davis touched on student/faculty relationships along with the Item 8a insert on faculty activities
- b. Student Association – Vice President for Enrollment Management and Student Affairs Ms. Monica Trevino, reported on Karlie Bond’s behalf with Karlie stating "The Freshman class is a great group of bright students who have already shown great skills in leadership. SGA is currently in the campaign week ... with a majority of the nominees either freshmen and/or new students. We are looking forward to new legislation brought to ... our first senate meeting!"
- c. Alumni Association – Misti McClellan, Director of Alumni Development commented on highlights along with Item 8c insert
- d. Staff Association – K’reen Wilson expressed appreciation to the Board

9. Time and Place of Next Meeting – The next meeting will be held Wednesday, November 13, 2019, at 1:30 p.m. on the USAO Campus.

10. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” – None.

11. Adjournment – On a motion by Regent McLaughlin, seconded by Regent Mosley, the Board voted unanimously to adjourn. Chair Ferrell declared the Board meeting adjourned at 3:26 p.m.

Advance public notice of this meeting was properly filed and displayed in compliance with Title 25, O.S. 1981, Section 311.