

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA  
BOARD OF REGENTS  
MINUTES  
December 13, 2017**

The Board of Regents for the University of Science and Arts of Oklahoma met Wednesday, December 13, 2017, in the President's Conference Room on the USAO campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Vice Chair Ming led the group in the Pledge of Allegiance and then called the meeting to order at 1:30 and asked for roll call. Members present were: Diane Ming, David McLaughlin, Tom Cordell and Chris Mosley. Absent were Mo Anderson, David Ferrell and Bill Lance. Also present were: President John Feaver, Vice President Krista Maxson, Vice President Mike Coponiti, Vice President Kelly Brown, Vice President Sid Hudson, Vice President Monica Trevino, Assistant to the President Cathy Perri, Director of Communications and Marketing Amy Goddard, Chair of Staff Association Laura Wijkowski, and Joyce Sanders, Executive Assistant to the President and Secretary to the USAO Board of Regents.

**Introductions:** None

**Presentations:** None

**Approval of the Minutes of the November 8, 2017 meeting:** Vice Chair Ming asked for a motion to approve the minutes. On a motion by Regent McLaughlin, seconded by Regent Mosley, the Board voted unanimously to approve the minutes.

**Communications:** None.

**Unfinished Business:** None.

**New Business:**

**Personnel Actions**

**Resignations:**

Burley Givens, effective February 6, 2018  
JoAnn Weiss, effective November 17, 2017

**Recommendation for Spring 2018 Adjunct**

Ron Blankinship  
Patricia Carr  
Jamie Caves  
Matthew Caves  
Amber Diaz

Music  
Mathematics  
Business Administration  
Business Administration  
Speech Language Pathology

David Duncan	Communication
Crystal Elkins	Deaf Education
Rhenada Finch	Music
Pam Foster	Psychology
Chris Francis	Physical Education
Emily Godwin	Theatre Arts
Jerry Hargis	Communication
Julie Harris	Education
Scott Haselwood	Education
Adam Heilman	Art
Rachel Jackson	Indian Studies
Lindsey Jessick	Music
Carmen Lamar	Education
Sarah Jo Martin	Music
Evan Maxson	Mathematics
Amanda Mullins	Sociology
Nicole Pewewardy	Sociology
Mary Reynolds	Mathematics
Anna Roach	Music
Bill Robinson	Psychology
Mike Ross	Physical Education
Dwight Sehon	Accounting
Elizabeth Sidler	Sociology
David Sikes	Management
Mamie Sprinkle	Music
Francisco Venegas	Music
Jaydn Wallis	Physical Education

On a motion by Regent McLaughlin, seconded by Regent Mosley, the Board voted unanimously to approve the personnel actions.

**2. Monthly Financial Statements**– Vice President for Business and Finance Mike Coponiti covered the monthly financials with the group.

No action needed.

**3. Request for Approval of Academic Program Reviews –**

The Oklahoma State Regents for Higher Education (OSRHE) issued their initial “Policy Statement on Program Review” in 1985. It directs all system institutions to develop campus level criteria and processes for the review of all educational programs. Review results are to be used to make campus determinations about the quality, efficiency, and effectiveness of instructional programs and ultimately to provide information to assist the State Regents in making decisions concerning the purposes and missions of state system institutions.

The State Regents require that academic programs be reviewed on a continuing five-year cycle. This year USAO is reviewing six programs as a part of that cycle: Chemistry, Economics, Mathematics, Physics, Sociology and Theatre Arts. Each program is discussed below.

### Chemistry

The chemistry faculty consists of two full-time faculty members who hold the Ph.D. Two additional full-time faculty members support the chemistry program, one from Biology and the other representing Natural Science. Both additional faculty members hold Ph.D.'s in their respective field. Besides serving the chemistry major, the faculty generate many additional credit hours through staffing the IDS program and offering required service courses to other majors. The chemistry faculty recently received a grant for the Summer Mentoring and Research Training (SMaRT) Program through the Oklahoma IDeA Network of Biomedical Research Excellence (OK-INBRE) and research funding from the USAO Foundation and provide opportunities for students to participate in undergraduate research.

Department members note that facilities are generally adequate, but that equipment will need to be replaced and expanded. Members also note that although the quality of the post-graduate opportunities for USAO chemistry graduates is impressive, the numbers of chemistry majors need to be expanded. Faculty members further note that chemistry is integral to the IDS program, and that they participate actively in the IDS program.

In Spring 2016, OSRHED identified chemistry as "low-producing." The five-year average of declared majors is 12. The five-year average for graduates is 1.2. Two of the graduates are working in Oklahoma in a chemistry related field while three others have employment in fields relevant to chemistry out of state. USAO has requested an exception based upon the integral nature of chemistry as one of the traditional arts and sciences.

Recommendations for the program include continued revision and enhancement of curricular offerings and a gradual growth in the number of majors and minors through increased recruiting efforts and a focus on retention.

### Economics

The economics faculty consists of two full-time faculty members who hold the Ph.D. in economics. One additional full-time faculty member from Business and three adjunct faculty support the economics program. Besides serving the economics major, the faculty generate many additional credit hours through staffing the IDS program and offering required service courses to the business major, one of the biggest programs on campus. Much of the load of one of the faculty members is in the IDS core and she serves as the IDS coordinator.

The five-year average of declared majors in economics is 13 and the five-year average for graduates is 3.2. To note, these numbers are an increase to the averages reported for the previous 5-year program review where the number of majors averaged five and the number of graduates averaged at two over academic years 2007-2011. The number of

average graduates placed economics in the “low-producing” category and USAO requested an exception based upon the integral nature of economics as one of the traditional arts and sciences. USAO’s requirement of an economics component in its general education program was a major factor in the award of an “A” rating from the American Council of Trustees and Alumni. .

Recommendations from the program review include recruitment of more majors in the form of additional double-majors from the math/science students. An additional recommendation is to encourage student engagement in community activities and policy forums.

### Mathematics

The mathematics faculty consists of three full-time faculty members and two adjunct faculty. Two of the full-time faculty hold the Ph.D. and one is in a visiting position and has a master’s of science in mathematics. In addition to servicing majors, the mathematics faculty provides service courses for accounting, biology, business, chemistry, elementary education, medical technology, physics, pre-health science, psychology, sociology, and natural science. Furthermore, mathematics is integral to the liberal arts mission of USAO. Of note, is the offering of Preparation for Industrial Careers in Mathematical Sciences (PIC Math) that has been offered every spring since 2015. In addition, Mathematics faculty have taught interdisciplinary courses that satisfy USAO’s general education requirements including Origami and the team-taught World Thought and Culture courses.

The number of majors during the last five years has averaged approximately 19 with an average of 4.6 graduates. Of the sixteen graduates we had data on, seven went on to graduate studies, three are teaching, with the rest employed in industry. With the number of average graduates just under the required number of five, the mathematics program was placed in the “low-producing” category and USAO requested an exception based upon the integral nature of economics as one of the traditional arts and sciences.

Recommendations for the program are to broaden statistics offerings and to gradually grow the number of majors through recruitment and retention efforts. Another recommendation includes the initiation of computer-based mathematics courses.

### Physics

The Primary physics professor is also the Division chair. He holds a Ph.D. in Physics and the program is supported by three additional full-time faculty, two mathematics faculty and a chemistry faculty member all who hold a Ph.D. in their discipline.

In Spring 2016, OSRHED identified physics as “low-producing.” USAO requested an exception based upon the integral nature of physics as one of the traditional arts and sciences and the minimal resources needed to keep the program. The five-year average of declared majors in physics is 8.6 and the five-year average of graduates is 0.8. This is an increase from the last 5-year program review, which reported an average of 6 majors and zero graduates. Recent graduates are pursuing graduate education at the University of Houston, Rice University and MD Anderson.

Physics is a traditional science that supports the general education program of USAO and is essential to USAO's assigned mission. The physics professor teaches in the required interdisciplinary sequence that is required of all students at USAO. Certain physics courses are required to support the very healthy major program of biology. Physics further supports USAO's teacher preparation program. Cutting the program would not result in meaningful savings; USAO would still need to have a physics professor to pursue its mission effectively.

Recommendations include curriculum revision based on assessment data and graduate feedback along with a gradual and limited growth in the number of majors.

### Sociology

The sociology department presently consists of one associate professor who holds the Ph.D. and is exceptional in developing student interest in the subject, which is evident in the increase (95%) in the number of majors since his hire. The department also relies on adjunct instructors.

The five-year average of declared majors increased from 22 during the past five-year program review to 43 and the average number of graduates increased from four to 8.2, removing it from the "low-producing" category. During the review period, there were 43 graduates with a bachelor's in sociology. We have data for 30 (69.8 percent) of these graduates. Of those 30 students, 13 went into the labor market after graduating and are currently employed full time, four went on to graduate school and are now employed full time, one is working full time while enrolled in graduate school, seven are currently enrolled in graduate school full time, one is concurrently enrolled in graduate school and law school, two are currently applying to graduate school, one is currently looking for work, and one returned to undergraduate studies to pursue a double- bachelor's degree.

Recommendations include a reconfiguration of the criminal justice minor, the development of an emphasis in the major on social work, and to increase internship opportunities for students. Additional recommendations include the development of a steady rotation of courses, increasing visibility of the program, and developing a comprehensive assessment plan for the program.

### Theatre Arts

The "generalist" faculty member in this program is uniquely capable of being the director, designer, production manager, and academic advisor to all students. The curriculum of the program is of the highest quality and demonstrates ongoing commitment to growth and the effort to keep both production practice and scholarship contemporary and competitive. This program has led service pilot projects, including a collaboration on a production with Oklahoma City Community College, a collaboration with the City of Chickasha for Shakespeare in the Park, and an outreach performance at Chickasha public schools. The faculty of the program has been involved in service on the boards of professional theatres in the region, maintains professional memberships, and has been recognized for excellence in teaching by the Oklahoma Speech Theatre Communication

Association Theatre Arts is one of the performing arts that is essential to the assigned mission and purpose of USAO.

The number of students declared as Theatre Arts majors has increased from a five-year average of 15 reported in the last program review to a five-year average of 31.2. The average number of graduate over the past five years is four per year. Graduates of the program have been accepted to graduate programs, have completed master's degrees, and are employed at schools, theatres, libraries, and non-profit organizations with a high level of satisfaction.

The department produces one major production each Fall and Spring trimester. Budgets for these productions are small. The Theatre Arts program is supported by music faculty, and IDS instructor that manages the costume shop, adjuncts, and a technical director/facilities manager. During the 2015-2016 academic year the department had a second dedicated faculty member that left for his dream job in New York City.

The theatre arts program has the potential for growth and as such it makes the following recommendations: 1) Renovations to the Davis Hall "Lab" Theatre. 2) The transition of nine special topics courses into regular offered courses listed in the catalog. 3) Increase in personnel including an additional facilities management staff person, technical theatre faculty, and part-time costume shop manager. 4) An increase in the operational budget of \$20,000.

Regent Mosley recommended approval of the Academic Program Review, and the Board voted unanimously to approve the Academic Program Reviews.

**4. Adoption of Schedule for Regular Meeting for 2018-** President Feaver explained this was a routine action by the Board in its December meeting.

To be filed in the office of Secretary of State no later than December 15, 2017.

RE: HB 1416 of the 1<sup>st</sup> Regular Session of the 36<sup>th</sup> Oklahoma Legislature (1977).

DATE: December 13, 2017

STATE PUBLIC BODY: University of Science and Arts of Oklahoma

ADDRESS: 1727 West Alabama  
Chickasha, Oklahoma 73018

TELEPHONE: 405-224-3140

DATE	TIME	PLACE OF MEETING
February 14, 2018	1:30 pm	USAO Campus
April 11, 2018	1:30 pm	USAO Campus
June 13, 2018	1:30 pm	USAO Campus
September 12 2018	1:30 pm	USAO Campus
November 14, 2018	1:30 pm	USAO Campus

December 12, 2018

1:30 pm

USAO Campus

Name of Person Reporting Dates: John Feaver  
Title: President

Signature: \_\_\_\_\_

On a motion by Regent Cordell, seconded by Regent Mosley, the Board voted unanimously to approve the regular schedule meetings.

**5. Academic Calendar for 2018-2019** - President Feaver explained this was a routine action by the Board in its December meeting.

### **OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**

**Electronic submission with President's signature is preferred** (to [sbeauchamp@osrhe.edu](mailto:sbeauchamp@osrhe.edu)).

**Institution:** University of Science and Arts of Oklahoma

### **ACADEMIC CALENDAR FOR 2018-2019**

#### Summer Session (2018):

Semester begins (first day of 15-week classes)	APR 23
1 <sup>st</sup> 5-week session (begins and ends)	APR 23 – MAY 25
2 <sup>nd</sup> 10-week session (begins and ends)	MAY 29 – AUG 1
Please list dates of all holidays and breaks (no classes)	MAY 28
	JUL 4
Semester ends (last day of 10-week classes including final exams)	AUG 1
Commencement date (graduation ceremony-if applicable)	N/A

#### Fall Semester (Fall 2018):

Semester begins (first day of 15-week classes)	AUG 27
1st 8-week session (begins and ends)	
2nd 8-week session (begins and ends)	
1st 4-week session (begins and ends)	
2nd 4 week session (begins and ends)	
3rd 4-week session (begins and ends)	
4th 4 week session (begins and ends)	

Please list dates of all holidays and breaks (no classes) SEP 3  
 OCT 18-19  
 NOV 21-23

Semester ends (last day of 15-week classes including final exams) DEC 7  
 Commencement date (graduation ceremony-if applicable) DEC 7

Spring Semester (Spring 2019):

Semester begins (first day of 15-week classes) JAN 10  
 1st 8-week session (begins and ends)  
 2nd 8-week session (begins and ends)  
 1st 4-week session (begins and ends)  
 2nd 4 week session (begins and ends)  
 3rd 4-week session (begins and ends)  
 4th 4 week session (begins and ends)  
 Please list dates of all holidays and breaks (no classes) JAN 21  
 MAR 18-22

Semester ends (last day of 15-week classes including final exams) APR 24  
 Commencement date (graduation ceremony) APR 26

Intersessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2018 Intersession (between summer 2018 and fall 2018)	Spring/Winter 2018- 2019 Intersession (between fall 2018 and spring 2019)	Summer 2019 Intersession (between spring 2019 and summer 2019)
Intersession begins	N/A	N/A	N/A
Intersession ends (including final exams)	N/A	N/A	N/A

Summer 2018 (if applicable):

Final add/drop date 5 week/first 4 week classes: APR 25  
 Final add/drop date 2nd 10-week classes: JUN 1



Fall 2018 (if applicable):

Final add/drop date 15 week/first 8-week classes:

ADD AUG 31/DROP SEP 6

Final add/drop date 2nd 8-week classes:

Spring 2019 (if applicable):

Final add/drop date 15 week/first 8-week classes:

ADD JAN 18/DROP JAN 24

Final add/drop date 2nd 8-week classes:

Alternative Schedules (please describe any alternative schedules not already indicated above)

**Signature of President** \_\_\_\_\_ **Date** \_\_\_\_\_

**\*\*\*Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March\*\*\***

On a motion by Regent Cordell, seconded by Regent McLaughlin, the Board voted unanimously to approve the 2018-2019 Academic Calendar.

## **6. President's Report**

The President addressed the Board regarding change of meeting location from President's Conference Room to the Regents Room for future Regent meetings, beginning in February, 2018.

## **7. Remarks from Representatives to the Board:**

- i. Faculty Association – No report
- ii. Student Association – No report
- iii. Alumni Association – Misti McClellan reported.
- iv. Staff Association – Chair of the Staff Association Laura Wijkowski reported.

## **8. Time and Place of Next Meeting – the next meeting will be held Wednesday, February 14, 2018 at 1:30 p.m. on the USAO campus.**

## **9. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” –**

**10. Adjournment** – On a motion by Regent McLaughlin, seconded by Regent Cordell the Board voted unanimously to adjourn. Vice Chair Ming declared the Board meeting adjourned at 2:35 p.m.

Advance public notice of this meeting was properly filed and displayed in compliance with Title 25, O.S. 1981, Section 311.