

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
BOARD OF REGENTS
MINUTES
November 11, 2014**

The Board of Regents for the University of Science and Arts of Oklahoma met Tuesday, November 11, 2014, in the Regents' Room on the USAO campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Chair McLaughlin led the group in the Pledge of Allegiance and then called the meeting to order at 1:30 and asked for roll call. Members present were: Mo Anderson, Hilary Kitz, Bill Lance, Dave McLaughlin, Diane Ming, Chris Mosley, and John Nelson.. Also present were: President John Feaver, Vice President Dex Marble, Vice President Monica Trevino, Vice President Mike Coponiti, Vice President Lynn Boyce, Vice President Michael Nealeigh, Director of Communications and Marketing Kelly Arnold, President of Student Government Debra Park, Chair of the Staff Association Roland Nunez, and Diane Carroll, Executive Assistant to the President and Secretary to the USAO Board of Regents.

Introductions: Teresa Foster of the Trend.

Presentations: Chair McLaughlin presented Ashley Donald the award for Regents Employee of the Year.

Approval of the Minutes of the September 9, 2014 meeting: On a motion by Regent Anderson, seconded by Regent Kitz, the minutes were approved (7-0).

Communications: None.

Unfinished Business: None.

New Business:

1. Personnel –

Appointments:

Christopher Collins, Development, full time effective September 15, 2014, salary \$28,000.00. Mr. Collins graduated from USAO in August of 2014, with a Bachelor of Arts in Political Science. He was also selected as a Brad Henry International Scholar for the Spring of 2014, Semester Study Abroad Program at Swansea University, Swansea, Wales, UK

Change in Status:

Joyce Sanders, Donor Relations Office, effective September 15, 2014, salary \$32,000.00

Resignations:

Harold Smith effective October 7, 2014

On a motion by Regent Anderson, seconded by Regent Kitz, the Board voted unanimously to approve the personnel actions. (7-0)

2. Independent Study Documentary – Professor of Communications JC Casey showed the Regents an eleven minute documentary of the 2014 Independent Study. Vice President Trevino also demonstrated USAO's new Virtual Tour of the campus.

3. Financial Statements – Vice President for Business and Finance Mike Coponiti covered the monthly financials with the group.

No action was necessary.

4. Request for Acceptance of FY2013-2014 External Audit Report - Becky Fleming CPA, INC. of Norman, concluded the annual external audit of the University for the period ending June 30, 2014. Their audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*. They also completed a report on Compliance and Internal Control Over Financial Reporting Based on an Audit of Financial Statements performed in accordance with Government Auditing Standards. Additionally, they prepared a report on Compliance with Requirements Applicable to Each Major Program and Internal Control Compliance in Accordance with OMB Circular A-133.

Regent Nelson asked Becky Fleming to report to the Board. A copy of the audit was distributed, and Ms. Fleming gave a review of the audit's contents to the Board. She concluded in emphasizing the audit received an unqualified opinion.

Ms. Fleming answered questions and asked if the Board would like to meet in a closed session as allowed by auditing best practices, but the Board declined.

Regent Nelson recommended the approval of the audit and the Board approved the audit unanimously (7-0).

5. Request for Authorization to Purchase Upgrades to Lawson Hall Apartments Wireless System - Lawson Hall Apartments presently have inadequate wireless access. The antennas which distribute the wireless network were put in place with the remainder of a grant which didn't have enough funding to completely cover the full complex with sufficient wireless access.

With the explosion of personal wireless devices in use, the need to upgrade the apartments' wireless access has become critical. Complaints are constant with students needing better access to resources, both on campus and off.

We have been working with a local company, Industry Systems, to analyze and evaluate the needs for the apartment complex. The quote received from the company demonstrates “better than state-contract” pricing for the features described.

The cost for the upgrade will be \$74,155.86. Funding for this purchase will come from Section 13 and New College Fund.

Regent Nelson recommended the approval to purchase upgrades to Lawson Hall Apartments wireless system and the Board approved the purchase unanimously (7-0).

5. President’s Report

President Feaver addressed the Board on the following items:

- a. Vice President for Advancement Michael Nealeigh reported Homecoming was a big success with 167 registered, up 60 from last year.
- b. OSRHE Legislative Forum is November 19th if anyone would like to attend.
- c. Vice President for Enrollment Management Monica Trevino distributed packets containing brochures and information for recruiting.
- d. Vice President for Advancement Michael Nealeigh distributed a sheet with USAO’s capital campaign update, showing we have reached 73% of our goal. Donor Appreciation Dinner is November 18th at 6:30 p.m.
- e. We now have in place nearly enough private funding and in-kind support from Public Service Company to light the soccer, softball and baseball fields. Regent David McLaughlin’s generous challenge grant of \$300,000 was the catalyst to success.

6. Remarks from Representatives to the Board:

- i. Faculty Association – No report.
- ii. Student Association – Debra Park, President of Student Government reported on helping several student organizations.
- iii. Alumni Association – No report.
- iv. Staff Association – Roland Nunez, Chair of the Staff Association reported on a number of the Association’s involvements.

7. Time and Place of Next Meeting – the next meeting will be held Tuesday, December 9, 2014 at 1:30 p.m. on the USAO campus.

8. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” –

9. Executive Session- Chair McLaughlin asked for a motion to move the meeting into executive session. On a motion by Regent Nelson, seconded by Regent Kitz, the Board voted unanimously to move into Executive Session. Chair McLaughlin declared the Board in Executive Session at 2:40p.m. in order to address the remaining agenda items.

- a. Evaluation of the President

- b. Consideration of One-Time Stipends for Faculty and Staff.

10. Return to Open Session- Chair McLaughlin asked for a motion to move the meeting into open session. On a motion by Regent Nelson, seconded by Regent Kitz, the Board voted unanimously to return to Open Session at 3:04 p.m.

- a. Evaluation of the President
- b. Consideration of One-Time Stipends for Faculty and Staff

With a positive evaluation of the President, action on his reappointment will occur in the Regent's regularly scheduled February 2015 meeting.

On a motion by Regent Anderson, seconded by Regent Ming, the Board unanimously approved item b.

11. Adjournment – On a motion by Regent Lance, seconded by Regent Mosley, the Board voted unanimously to adjourn. Chair McLaughlin declared the Board meeting adjourned at 3:15 p.m.

Advance public notice of this meeting was properly filed and displayed in compliance with Title 25, O.S. 1981, Section 311.